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**Rosebery School**

Excellence. Endeavour. Opportunity.

July 2021

Dear Students, Parents and Carers

### **A Level Results Day – Tuesday 10 August 2021**

Year 13 students completing a full A Level of Level 3 qualification this summer are invited to collect their individual Candidate Results Statement on the following dates and during the times shown:

Qualification Level	Date	Time	Venue
A Level and other Level 3 qualifications	Tuesday 10 August 2021	9.00am – 10.30am	Sixth Form Common Room

### **Students unable to collect results**

If any student is unable to collect their results in person, they may nominate a friend or relative, over 18 years of age, to do so on their behalf. The nominee collecting the results, must bring a signed letter of authorisation from the student. Alternatively, the statement of results can also be sent via email, any student wishing to take this option should provide the Exam Office with a personal email address on or before Tuesday 20 July 2021.

### **Exam Certificates**

Exam certificates for 2021 will be released to schools by exam boards in late November 2021. We will contact students later this year with information on how to obtain certificates. If you have left the school and moved address in the interim, please ensure that you give your new email/home address details to the Exams Office so we can contact you. For those students who are leaving the school you have the option of having your certificates sent to you via recorded delivery for a fee of £5. The service will be available on ParentPay and will remain open until the end of the summer term.

### **UCAS and Priority Appeals**

We strongly advise that students' login into the UCAS website to check updates of offers before coming in to collect results. We believe this should happen on or shortly before 8:30am. This would mean students arrive knowing what advice and guidance, if any, they may need. All students who require support with UCAS offers or UCAS clearing should collect results and make their way up to the Sixth Form work area, where you will be supported in the various options you have.

Please be aware, that due to the unique nature in which grades have been determined in 2021 the Chair of Ofqual has stated that a successful appeal will be unlikely if the centre has followed its approved policy by using a reasonable and consistent set of evidence for the whole cohort, permitted exceptions notwithstanding. However, the process for

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requesting a centre review is outlined below, which includes reference for priority appeals which are for those students who are applying to higher education but did not attain their firm choice.

### Centre Reviews (Appeals)

Any student who has concerns regarding their results should, in the first instance discuss this with a member of the Senior Leadership Team who will be available on results day. Furthermore, we would request that you direct all enquiries regarding the determination of grades to the exams team or senior staff and avoid contacting teaching staff directly, whilst they are on holiday.

Students can submit a request for the centre to review a result on either of the following grounds:

1. The centre failed to follow its procedures properly or consistently in arriving at the result given; or
2. made an administrative error in relation to the result.
- 3.

The results of any review will be shared with the student.

Requests for appeals on the grounds of academic judgement (unreasonableness) will only be considered by an awarding organisation and not by centres. In these cases, an initial review by the centre must be completed to ensure no procedural or administrative errors have been made prior to any further action being taken.

The Student Request for Centre Review Form should be completed and signed by the student and returned to the Exam Office by the deadlines via the email address: [exam.office@rosebery.surrey.sch.uk](mailto:exam.office@rosebery.surrey.sch.uk) or in person.

A copy of the centre policy can be found on the school website, or accessed directly using the link below, where you can also access the appeals form, and a booklet confirming the evidence used by the school as part of the process of determining A Level grades in Summer 2021.

<https://roseberyschool.co.uk/information/exam-results/>

Please note that the deadline for priority appeal via centre review is Monday 16 August, which is for those students applying to higher education who did not attain their firm choice. The deadline for all centre reviews to be received is Friday 3 September 2021.

We look forward to welcoming you on results day.

Yours sincerely

Mrs Fiona Gimber  
Examinations Officer  
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[exam.office@rosebery.surrey.sch.uk](mailto:exam.office@rosebery.surrey.sch.uk)  
01372 845493

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