

# First Aid Policy

## Addendum: COVID-19 - Full school reopening September 2020

School Name: Rosebery School  
Date: 1 September 2020  
Date shared with staff: 1 September 2020



### Context

This addendum of Rosebery School's First Aid Policy contains details of our arrangements for a full reopening following partial closure during lockdown. The principles as set out in Rosebery School First Aid Policy remain and should continue to be followed. This addendum should not be used as a stand-alone document and should be read in conjunction with the existing policy. It sets out the expectations of how to administer first aid at Rosebery School in light of the Covid-19 pandemic.

### First Aid

Wherever possible, minor injuries should be dealt with by the classroom staff. If a student requires first aid for anything other than minor injuries, the appointed person will coordinate the response, in order to treat the student.

If the student requires basic first aid, for example a plaster, there are first aid boxes located in department offices.

If a student requires medical support, which is not urgent, students will be asked to seek this during the relevant break at the Student Hub, eg. paracetamol for period pain/headache.

More serious issues, whereby a student cannot be moved, will need to be dealt with by a first aid trained member of the Student Hub. Students who require first aid will receive relevant care; appropriate PPE is available for all first aiders to use when administering first aid, where social distancing is not possible.

In these cases, the following precautions, will be adhered to:

- the nearest member of staff will assess the seriousness of the injury (if a student cannot be moved) and then request first aid support through Lesson Support, detailing their location;
- if lesson support is called, a qualified first aider will attend the student's location, taking appropriate first aid kit and PPE with them, and assess the situation, whilst maintaining 2 metres social distancing;
- the qualified first aider will assess if the student can be treated. If the qualified first aider has to treat the student, appropriate PPE should be worn. Appropriate PPE will include gloves, face mask, eye protection and a disposable apron;
- the qualified first aider will decide whether the injured person should be moved, and whether further assistance is needed, via emergency services;
- if further first aid is required, a first aid area will be set up in the Student Hub;
- if the qualified first aider judges that a student is too unwell to remain in school, parents/carers will be contacted and asked to collect their child, with the relevant follow up actions provided;
- relevant paperwork and accident report(s) will then be completed; and
- following first aid treatment, the qualified first aider and student should follow government guidelines, and thoroughly wash their hands and dispose of the PPE appropriately.

### Emergency support

There will be some unavoidable and/or urgent situations where it will not be possible to maintain social distancing measures within school. These cases should be limited to genuine emergencies, such as injuries or incidents that require more than one member of staff, and where the risk of harm outweighs the risks of increased mixing.

In these cases, the following measures, will be taken:

- minimise the number of staff (and/or children) involved;
- remove anyone from the area who is not required to deal with the incident – move those not involved to a spare, clean, unused room;
- wherever possible, maintain the same consistent staff with a group, even if you relocate them;
- if staff cannot maintain 2 metre distancing, PPE will be available, including the use of face masks, gloves, eye protection and aprons, depending on the specific situation;
- ensure all staff practise hand hygiene before and after the incident; and
- additional cleaning of the affected area or equipment following the incident.

### **Medical needs/medication**

The appointed person for first aid and medical needs will assess the need for students to have medication in school and identify anyone who needs additional support for this, other than the current practice.

The students who require regular or emergency medication will have this with them, for example asthma inhalers.

Students who require the use of an EpiPen in the event of an allergic reaction, will carry this with them in their bag at all times and those students will be identified to staff as per the current process. The school will request that parents/carers provide a second EpiPen for each child who has one, to be kept in the Student Hub.

### **Responding to symptomatic students and staff**

All staff or students who may develop symptoms (a fever of 38°C or higher, a persistent new cough, or a change in sense of taste or smell) are not permitted to be in school.

All staff or children who develop symptoms while in school must go home immediately and isolate for 10 days.

When a student is waiting to be collected, they should be moved to the Connection Room, within the Student Hub, this will be the dedicated “isolation” room, where they can be isolated behind a closed door, with the windows open for ventilation.

In order to protect staff caring for a student, supervising staff should wear PPE and 2 metres social distancing should be maintained throughout whilst awaiting parental arrival.

The room should be thoroughly cleaned in between each use – this means cleaning surfaces, door handles and other touch points. This can be done by school staff wearing masks, gloves and eye protection.

If a student who is unwell needs to use the bathroom whilst waiting to be collected, they will be directed to the OK Block toilet in the main corridor, this will then be cleaned and disinfected before anyone else is able to use the facility.

Following care given to a student, the staff member(s) do(es) not need to go home, unless they develop symptoms themselves, or the student subsequently tests positive and they are advised to do so by the NHS test and trace or the local PHE health protection team. They should follow government guidelines and thoroughly wash their hands for 20 seconds.

Each designated teaching area/waiting area that the student has been located in, will also be cleaned and disinfected.

Waste used to clean an infected area, must be disposed of appropriately as below;

- put it in a plastic rubbish bag and tie it when full
- place plastic bag in a second bin bag and tie it
- put it in a suitable and secure place marked for storage for 72 hours

Information provided by the DfE.