



Rosebery School Sixth Form

ADMISSIONS CRITERIA FOR ROSEBERY SCHOOL SIXTH FORM

Admission Arrangements for September 2022 – July 2023

Introduction

Rosebery School is a secondary academy located within Surrey and is part of GLF Schools, a multi academy trust (“the Trust”). The Trust is the “admission authority” for the Academy and therefore responsible for determining and implementing the admission arrangements for the Academy each year in accordance with the School Admissions Code 2014 (“the Code”) and other legislation. Rosebery School buys into the Local Authority admissions service.

Internal Students

The school welcomes applications for entry to the school’s Sixth Form from students who have attended the school in Year 11 in 2021-2022 and wish to enter the Sixth Form in September 2022.

External Students

The school also welcomes applications for entry to the Sixth Form from external candidates who attended another school for Year 11 during 2021-2022. The Published Admission Number (PAN) for Year 12 in September 2022 will be 30; this figure refers only to Year 12 students being admitted for the first time from other schools, and not to the ‘internal’ students entering from Rosebery Year 11. Please note that more external places may be available subject to the number of applications received from internal applicants.

Entry requirements for both Internal and External students

Entry to the Sixth Form is subject to a student having achieved the specific published entry requirements for the programme of subjects/courses they wish to pursue whether academic or vocational. Students will only be admitted into the Sixth Form if, in the judgement of the Sixth Form Leadership Team, a suitable course is available for them that is appropriate and meets their individual needs.

Individual subjects may be limited in the number of students they are able to accommodate. The school reserves the right to withdraw a course if there are insufficient numbers of students wishing to study it.

Any student admitted to Rosebery Sixth Form who has not achieved a Grade 4 in either GCSE English Language or Literature or in GCSE Mathematics will be required to study that GCSE and re-sit the GCSE qualification as part of their Post 16 Programme of Study.

Please note that students are only eligible to study at Rosebery School if they are on a fulltime programme of study. A fulltime programme of study comprises a minimum of three Advanced Level courses (either academic, applied or vocational).

Oversubscription Criteria for External Students

Should applications from suitably qualified external students exceed the number of places available, the following oversubscription criteria will be applied:

Category 1: Looked after and previously looked after children.

Looked after and previously looked after children will be considered to be:

Children who are in the care of a Local Authority or provided with accommodation by a Local Authority in accordance with Section 22 of the Children Act 1989 eg fostered or living in a children's home, at the time an application for a school is made; and

Children who have previously been in the care of a Local Authority or provided with accommodation by a Local Authority in accordance with Section 22 of the Children Act 1989 and who have left that care through adoption, a child arrangement order (in accordance with Section 8 of the Children Act 1989 and as amended by the Children and Families Act 2014) or a special guardianship order in accordance with Section 14A of the Children Act 1989).

Category 2: Exceptional social/medical need

Occasionally, there will be a very small number of girls for whom exceptional social or medical circumstances will apply and whose needs can only be met by Rosebery School. Supporting evidence from a professional is required, such as a consultant doctor for medical circumstances. It is expected that all mainstream schools, and not just Rosebery School, will support children with the more common medical illnesses, common allergies including nut allergy, stress-related symptoms and/or social issues.

For exceptional social circumstances, evidence from a social worker, health visitor, housing officer, probation officer or the police must be received. This evidence must confirm the circumstances of the case and must set out why the girl should attend Rosebery School and why no other school could meet the girl's needs.

Providing evidence does not guarantee a priority place and in each case a decision will be made by the Trust Board based on the merits of the case and whether the evidence demonstrates that a placement should be made at Rosebery School above all others.

Category 3: Applicants who have a sibling at Rosebery School

Sisters of students who are attending the school (including the Sixth Form) at the date of the new student's application. Sibling is defined as:

- Sisters living at the same address who have one or both natural parents in common;
- Sisters living at the same address who are related by a parent's marriage;
- Sisters living at the same address whose parents are living as partners at this address;
- Sisters not living at the same address but who live in a neighbouring borough to Rosebery School and who have one or both natural parents in common;
- Adopted and foster siblings.

Category 4: Daughters of staff

Staff who are based at Rosebery School for more than two years at the application closing date will be eligible to apply for a place for their daughter under this category. A supplementary information form must be completed which can be found on our school website.

Category 5: All other applicants

The remaining places will be allocated on the basis of distance of the child's home from the main school entrance on Whitehorse Drive, measured in a straight line, with those closest to the school being given highest priority.

The address used for applying the distance criteria will be the one where the child is permanently residing at the closing date of application, unless a change of address for good reason has been accepted by the Admissions Authority. Home address excludes any business, relative's or child minder's address and must be the girl's normal place of residence.

Where parental responsibility is split between two parents living at alternative addresses and residency is split equally between the parents (and there is a court order present to confirm this) then parents may decide which address to apply from. A copy of the court order will be requested as proof of equal residency.

After a place is offered, a Council Tax bill and one other proof of address (such as a utility bill) will be requested. The offer of a place will be withdrawn if it was obtained through a fraudulent or intentionally misleading application.

Tie Breaker

In the event of oversubscription in any category above, priority will be determined by the proximity of the child's home to Rosebery School. Distance will be calculated in metres using the GIS system maintained by Surrey's Admissions team, to determine the distance from the child's home to school. The distance is measured in a straight line from the address point of the child's house, as set by Ordnance Survey, to the main school entrance on Whitehorse Drive. Applicants who live in the same block of flats may share the same address point; these applicants will be considered to be living equidistant from the school.

Where two children live equidistant from the school, Rosebery School will draw lots to determine which child should be given priority.

The Application Process

All completed application forms for internal and external applicants should be received by the end of the Autumn term 2021. By the end of January 2022, applicants will be contacted inviting them to a meeting to discuss the courses and options available to them should they join Rosebery Sixth Form. Final confirmation of offers, which are subject to meeting the entry requirements below, will be issued by the end of March 2022. Admission will be confirmed at Enrolment Day in August 2022.

Waiting List

External applicants placed on the waiting list will reflect the oversubscription criteria used when there are more applicants than places. Students whose applications are placed on the waiting list will be informed if a place becomes available for them by 13 September 2022.

Age Limits

Students can only begin a course if they are under 18 years of age on the first day of term for the ensuing academic year. All students are expected to enrol into year 12 and commence a two year programme of study.

Rosebery School is unable to admit external students into the Sixth Form if they have completed two years of sixth form education at another institution.

Eligibility Criteria

Entrance into the Sixth Form is subject to the regulations regarding nationality, residency status and eligibility for study in UK school Sixth Forms that apply at the time. Currently, students can be admitted into the Sixth Form if:

1. They are British Citizens and/or EU nationals.
2. Non-EU nationals can be admitted into the Sixth Form if, for example:
 - they have 'Exceptional' or 'Indefinite Leave to Remain' in this country;
 - they have refugee status;
 - their residency is a condition of their parent(s) legal employment status in this country.

Students who are classified as 'Overseas Learners' or who have 'Student Visas' cannot be admitted to the Sixth Form for funding reasons. Rosebery Sixth Form is unable to accept students on a fee paying basis.