

Whitehorse Drive  
Epsom, Surrey KT18 7NQ  
Tel: 01372 720439

Email: [info@rosebery.surrey.sch.uk](mailto:info@rosebery.surrey.sch.uk)  
[www.roseberyschool.co.uk](http://www.roseberyschool.co.uk)



**Rosebery School**

Excellence. Endeavour. Opportunity.

30 June 2020

### UPDATE - Cancelled Trip Refunds and Insurance Claims

Dear Parents and Carers

Further to our correspondence with you in March, to notify you of your child's cancelled school trip or excursion due to Covid-19, we would like to update you on the refund process and offer our sincere apologies for the delay to some refunds which is, unfortunately, out of our control.

Rosebery School has been working very hard on your behalf to navigate the legal process of insurance claims for each student affected. All claims are currently in the system and we ask for your patience as we wait for these claims to be processed by the insurance companies appointed.

We hope to be able to bring you a clear update very soon and, in the meantime, please be assured of our continuing efforts to ensure every claim is refunded as appropriate.

Yours sincerely

Ros Allen  
Headteacher

### Headteacher: Ms R Allen MA NPQH

 GLF Schools trading as Rosebery School is a charitable company limited by guarantee registered in England and Wales. Registered number: 07551959

