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23 November 2020

Dear Parent/Carer

### **Year 11 Virtual Parents' Evening on Thursday 3 December 2020, 4.00pm - 7.00pm**

I would like to invite you to virtually meet with your child's subject teachers on Thursday 3 December 2020. The evening will provide a key opportunity for you to discuss your child's current progress and attitude to learning in each of their subject areas, as well as their projected achievement in their GCSE's.

Whilst it is important to attend the evening, it may not be possible to get an appointment with every member of staff. If this is the case, then please email the member(s) of staff concerned and they will be happy to contact you with an update on your child's progress. To ensure that all parents are able to make an appointment with a science teacher, **only one science teacher is allocated per student**. The science teacher allocated will be able to give you an update on all science subjects.

Unfortunately, Mrs Charlton, the Music teacher will be unavailable on the night. We will be in touch shortly with details of another opportunity to speak with her.

The school has introduced a new intuitive and easy to use online appointment booking system. This allows you to choose your own appointment times with your child's teachers and you will receive an email confirming your appointments. We are confident this will be an improvement to the previous system and welcome any feedback.

Appointments can be made from **Thursday 26 November at 06:00am** and will close on Wednesday 2 December at 11:00pm. Should you wish to make any changes after this date, experience any difficulties or are unable to access the internet, please contact Mrs Murray on [adminhelpdesk@rosebery.surrey.sch.uk](mailto:adminhelpdesk@rosebery.surrey.sch.uk)

Please visit <https://rosebery.schoolcloud.co.uk/> to book your appointments (from Thurs 26 Nov). We attach a guide on how to do this.

On the evening, you will need a computer or device with a camera and audio. A guide on *how to use the video calling system* will be sent a few days before the evening.

Yours sincerely

**Mrs L Browne**  
Head of Year 11  
[lbrowne@rosebery.surrey.sch.uk](mailto:lbrowne@rosebery.surrey.sch.uk)

**Head of School: Mr D Lach BA (Hons) NPQH    Executive Headteacher: Ms R Allen MA NPQH**

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