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Rosebery School

Excellence. Endeavour. Opportunity.

22 April 2021

Dear Parent/Carer

Year 12 Work Experience - Monday 12 July – Friday 16 July 2021

As part of the Year 12 enrichment programme students usually get the opportunity to undertake a week's block work experience, during the last week of July, to enable them to gain the necessary employability skills sought after by employers and also to provide valuable evidence when writing UCAS Personal Statements or CVs.

Due to the pandemic physical placements are unlikely to take place again this summer so more companies are developing 'virtual' placements, where students work remotely using digital technology, without having to go into the workplace.

Some students may be fortunate to be able to secure some meaningful face to face work experience, perhaps with a family member or associate. If this is the case and it is during school time, then an own placement form will need to be completed prior to starting and Employer Liability Insurance must be in place. As a school we have a duty of care to ensure the health, safety and wellbeing of our students on placement and take reasonable steps to ensure this happens.

I will be delivering an assembly on Monday, to Year 12 students, guiding them through the work experience process in this current climate and emailing them all the details needed to secure a placement this academic year.

If you require any further information, please do not hesitate to contact either myself or Mr Phillips, Head of Sixth Form at sphillips@rosebery.surrey.sch.uk.

Yours sincerely

F Keaveney

Mrs Frances Keaveney

Careers Lead

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Head of School: Mr D Lach BA (Hons) NPQH Executive Headteacher: Ms R Allen MA NPQH

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